



Office of the City Clerk-Treasurer
301 W. Chestnut
Rogers, Arkansas 72756
479-621-1117
www.rogersar.gov

COMMITTEE SCHEDULE

TO: MAYOR
CITY COUNCIL
DEPARTMENT HEADS
PRESS

FROM: Jessica Rush, CITY CLERK-TREASURER

DATE: February 9, 2021

The following committee meetings will be held on **Tuesday, February 9, 2021** prior to the City Council Meeting:

05:30 p.m. - PUBLIC SAFETY COMMITTEE: (Wolf*, Kruger, Legere)

<https://us02web.zoom.us/j/81185324456> OR (312) 626-6799 ID: 811 8532 4456

To Discuss: (a) A Resolution Adopting Updated Policies And Procedures Of The Rogers Police Department

05:45 p.m. - TRANSPORTATION COMMITTEE: (Kruger*, Legere, Townzen)

<https://us02web.zoom.us/j/81185324456> OR (312) 626-6799 ID: 811 8532 4456

To Discuss: (a) An Ordinance Amending City Of Rogers' Code Of Ordinance Chapter 14, Article II, Division 4, Section 14-105; Providing An Update To Section 3.3.1.3 Of The City Of Rogers Drainage Criteria Manual

06:00 p.m. - FINANCE COMMITTEE: (Reithemeyer*, Wolf, Kendall)

<https://us02web.zoom.us/j/81185324456> OR (312) 626-6799 ID: 811 8532 4456

To Discuss: (a) Discussion of 2019 Audit
(b) A Resolution Amending The City Of Rogers' 2021 Budget To Appropriate Community Development Block Grant (CDBG) Fund Reserves In The Amount Of \$456,037.00 To Various Accounts
(b) A Resolution Authorizing The Mayor And City Clerk To Accept A 2021 Covid-19 Community Development Block Grant In The Amount Of \$356,800.00



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ROGERS CITY COUNCIL
AGENDA

FEBRUARY 9, 2021

6:30 PM

<https://us02web.zoom.us/j/89655138509> OR (312) 626-6799 ID: 896 5513 8509

PUBLIC FORUM:

ROLL CALL:

ACTION ON MINUTES:

- 1. January 26, 2021

REPORTS OF BOARDS AND STANDING COMMITTEES:

- | | | |
|----|---|-----------------------------|
| 1. | RES. Re: Adopting Updated Policies And Procedures Of The Rogers Police Department | PUBLIC SAFETY
COMMITTEE |
| 2. | ORD. Re: Amending City Of Rogers' Code Of Ordinance Chapter 14, Article II, Division 4, Section 14-105; Providing An Update To Section 3.3.1.3 Of The City Of Rogers Drainage Criteria Manual | TRANSPORTATION
COMMITTEE |
| 3. | RES. Re: Amending The City Of Rogers' 2021 Budget To Appropriate Community Development Block Grant (CDBG) Fund Reserves In The Amount Of \$456,037.00 To Various Accounts | FINANCE
COMMITTEE |
| 4. | RES. Re: Authorizing The Mayor And City Clerk To Accept A 2021 Covid-19 Community Development Block Grant In The Amount Of \$356,800.00 | FINANCE
COMMITTEE |

OLD BUSINESS:

NEW BUSINESS:

APPOINTMENTS:

ANNOUNCEMENTS: Welcome Girl Scout Troop 5081, Led By Amy Jacobson

RESOLUTION NO. R21-_____

A RESOLUTION ADOPTING UPDATED POLICIES AND PROCEDURES OF THE ROGERS POLICE DEPARTMENT; AND FOR OTHER PURPOSES.

WHEREAS, the Rogers Police Department needs to update the current policies and procedures contained in their Standard Operating Guidelines;

WHEREAS, policies and procedures 205.2, 301.2, 305.1, 310.8, 409.7, and 411.4 were previously adopted and implemented for use by the Rogers Police Department in Resolution R-18-24 on March 13, 2018;

WHEREAS, policies and procedures 205.2, 301.2, 305.1, 310.8, 409.7, and 411.4 were previously adopted and implemented for use by the Rogers Police Department in Resolution R-19-38 on May 14, 2019;

WHEREAS, policies and procedures 401.1, 409.10, and 414.13 were previously incorporated into Rogers Police Department's Standard Operating Guidelines and implemented for use by the Rogers Police Department in Resolution R-19-38 on May 14, 2019;

WHEREAS, policies and procedures 103.5, 201.1, 201.2, 203.1, 303.3, 304.2, 304.6, 305.1, 310.8, 401.8, 405.1, 407.2, 409.8, 409.9, 410.2, 412.3, 412.4, 413.1, and 413.4 are being updated to reflect current law enforcement standards and practices; and

WHEREAS, policy and procedure 410.4 is a new policy to be incorporated into Rogers Police Department's Standard Operating Guidelines.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROGERS, ARKANSAS THAT:

Section 1: The policies and procedures set forth in the attached Exhibit "A" are adopted for use and implementation by the Rogers Police Department.

Section 2: Severability Provision: If any of the Resolution is held invalid, the remainder of this Resolution shall continue in effect as if such invalid portion never existed.

Section 3: Repeal of Conflicting Resolutions: All resolutions or orders of the City Council, or parts of resolutions or orders of the City Council in conflict with this Resolution are repealed to the extent of such conflict.

RESOLVED this _____ day of _____, 2021.

APPROVED:

C. GREG HINES, Mayor

Attest:

JESSICA RUSH, City Clerk

Requested by: Hayes Minor, Chief of Police
Prepared by: John M. Pesek, Staff Attorney
For Consideration by: Public Safety Committee

ORDINANCE NO. 21- _____

AN ORDINANCE AMENDING CITY OF ROGERS' CODE OF ORDINANCE CHAPTER 14, ARTICLE II, DIVISION 4, SECTION 14-105; PROVIDING AN UPDATE TO SECTION 3.3.1.3 OF THE CITY OF ROGERS DRAINAGE CRITERIA MANUAL; PROVIDING FOR THE EMERGENCY CLAUSE; AND FOR OTHER PURPOSES.

WHEREAS, the City of Rogers Street Department has seen an increase in storm sewer maintenance and costs for certain materials throughout the City; and

WHEREAS, the City desires to provide an efficient and reliable drainage system for its citizens that can be maintained without incurring great costs to the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROGERS, ARKANSAS THAT:

Section 1: Chapter 14, Article II, Division 4, Section 14-105, of the City of Rogers' Code of Ordinances is hereby amended to read as follows:

All pipe shall conform to the requirements provided in the Drainage Criteria Manual unless or per manufacturer's recommendations otherwise approved by the Street Superintendent and/or the Director of the Department of Community Development or his or her designee;

The Municipal Corporation is hereby directed to delete the remaining language found in that code section.

Section 2: The City of Rogers' Drainage Criteria Manual Section 3.3.1.3 is amended to read as shown in the attached Exhibit "A."

Section 3: Emergency Clause: The need to amend the Rogers' City Code and Drainage Manual is immediate and in order to protect the public peace, health, safety, and welfare an emergency is hereby declared to exist and this Ordinance shall be in full force and effect from the date of its passage and approval.

Section 4: Severability Provision: If any part of this Ordinance is held invalid, the remainder of this Ordinance shall continue in effect as if such invalid portion never existed.

Section 5: Repeal of Conflicting Provisions: All ordinances, resolutions, or orders of the City Council, or parts of the same, in conflict with this Ordinance are repealed to the extent of such conflict.

PASSED this _____ day of _____, 2021.

APPROVED:

C. GREG HINES, Mayor

Attest:

JESSICA RUSH, City Clerk

Requested by: John McCurdy, Director – Department of Community Development
Prepared by: John M. Pesek, Staff Attorney
For Consideration By: Transportation Committee

EXHIBIT A

3.0 STORM SEWERS

Storm Sewer Pipe Shape

- Refer to [Section 3.3.1](#) for more detailed information/explanation
- Circular – preferred shape
- Horizontal elliptical – must be hydraulically equivalent to the round pipe size
- Arch – must be hydraulically equivalent to the round pipe size
- Box

Storm Sewer Pipe Material

- Refer to [Section 3.3.1](#) for more detailed information/explanation
- Reinforced Concrete Pipe (RCP)
 - RCP shall be used in all street right-of-way areas and under all traffic areas (including parking lots, driveways, etc. that are outside of right-of-way).
 - RCP shall conform to:
 - Circular pipe - AASHTO M 170/ASTM C-76
 - Arch pipe - AASHTO M 206/ASTM C-506
 - Elliptical Pipe - AASHTO M 207/ASTM C507
 - All STS pipe having a diameter of 18-inches or greater shall be RCP.
 - Minimum 2-foot cover in traffic areas.
 - Minimum 1-foot cover in all other areas.
 - RCP must meet ASTM Class III specifications
 - Flared end sections must meet ASTM Class II or higher specifications
 - The joint seal shall be either cement mortar, three parts sand and one part cement, or cold applied performed plastic gaskets conforming to the latest applicable AASHTO designation.
- Corrugated Metal Pipe (CMP) [including Smooth Lined (SLCMP)]
 - CMP may not be used:

STORM SEWER SYSTEM DESIGN

- ...in City right-of-way
- ...under traffic areas
- ...in City drainage easements
- ...to convey water through a development from properties upstream
- ...on properties where drainage structures are maintained by a residential POA
- All STS pipe having a diameter of 18-inches or greater shall be RCP.
- CMP up to 18-inches can be used in areas outside of the right-of-way and outside of city drainage easements if it meets all other criteria herein.
- CMP shall conform to:
 - Galvanized Steel - AASHTO M218/ASTM A929; AASHTO M36/ASTM A760 and AASHTO Section 12/ASTM A796
 - Aluminized Steel Type 2 – AASHTO M274/ASTM A929; AASHTO M36/ASTM A760 and AASHTO Section 12/ASTM A796
 - Aluminum – AASHTO M197/ASTM B744; AASHTO M196/ASTM B745 and AASHTO Section 12/ASTM B790
- CMP shall have a minimum cover of 2-foot.
- Flared end sections shall be of the same material as the culvert pipe for a given installation, and shall be fabricated from steel sheets having a thickness of 0.064 inches or more.
- Coupling bands and other hardware for corrugated metal pipe shall conform to the latest applicable AASHTO designation and shall be made of the same base metal and coating as the pipe. Band widths shall be as specified in the latest applicable AASHTO designation.
-
- Corrugated Polyethylene Pipe (CPP) [including Smooth Lined (SLCPP)]
 - CPP may not be used:
 - ...in City right-of-way
 - ...under traffic areas
 - ...in City drainage easements
 - ...to convey water through a development from properties upstream

STORM SEWER SYSTEM DESIGN

- ...on properties where drainage structures are maintained by a residential POA
- All STS pipe having a diameter of 18-inches or greater shall be RCP.
- CPP up to 18-inches can be used in areas outside of the right-of-way and outside of city drainage easements if it meets all other criteria herein.
- CPP shall conform to AASHTO M 294, Type S specification / ASTM F2648, ASTM D3350 and ASTM F2306.
- CPP shall have a minimum cover of 2-foot.

Storm Sewer Pipe Physical and Operational Constraints

- Refer to [Section 3.3.1](#) for more detailed information/explanation
- All STS pipe having a diameter \geq 18-inches must be RCP.
- Minimum Pipe Size = 18-inches
- Minimum Pipe Slope = 0.004-ft/ft
- Design storm frequency = 10-year design storm
- Maximum design flow capacity at Design Storm Frequency (10-yr) = 80% full flow capacity
- 2 feet from ground surface (gutterline) to Hydraulic Grade Line (HGL).
- Design shall manage 100-year storm runoff so that it is contained within the R.O.W. or a drainage easement and adjacent properties are protected from damage.
- Minimum Flow Velocity flowing under Design Storm (10-yr) Capacity = 3.0-ft/sec
- Maximum Flow Velocity flowing under any design storm and capacity = 12-ft/sec
- Maximum Pipe Cover shall be per Manufacturer's recommendation or ARDOT standards, whichever is more restrictive.
- Assume full flow conditions for discharge into an existing storm sewer system or ditch for which no design information exist

RESOLUTION NO. R21-_____

A RESOLUTION AMENDING THE CITY OF ROGERS' 2021 BUDGET TO APPROPRIATE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND RESERVES IN THE AMOUNT OF FOUR HUNDRED FIFTY SIX THOUSAND AND THIRTY SEVEN DOLLARS (\$456,037.00) TO VARIOUS ACCOUNTS; AND FOR OTHER PURPOSES.

WHEREAS, the City of Rogers has unspent CDBG Funds at year end 2020 from awarded grant funds, rebate refunds, and deferred loan agreement releases that will be spent in 2021.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROGERS, ARKANSAS THAT:

Section 1: The City of Rogers' 2021 Budget is amended to appropriate four hundred fifty six thousand thirty seven dollars (\$456,037.00) from CDBG Fund Reserve to the following accounts:

Account	Account Title	Amount
342-42-70005	Continuing Education	\$ 7,259.00
342-42-70110	Office Supplies	\$ 548.00
342-42-70170	Dues & Subscription	\$ 620.00
342-42-70182	Advertising	\$ 1,892.00
342-42-70294	Public Service Projects COVID	\$ 18,039.00
342-42-70296	Public Service Projects	\$ 35,454.00
342-42-70390	Postage	\$ 215.00
342-42-70970	Housing Projects	\$ 242,507.00
342-42-72100	Interfund Transfer Out (for Salaries & Wages)	\$ 47,437.00
342-42-79010	Public Construction Projects	\$ 102,066.00

Section 2: Severability Provision: If any part of this Resolution is held invalid, the remainder of this Resolution shall continue in effect as if such invalid portion never existed.

Section 3: Repeal of Conflicting Resolutions: All resolutions or orders of the City Council or part of resolution or orders of the City Council that are in conflict with this Resolution are repealed to the extent of such conflict.

RESOLVED this _____ day of _____, 2021.

APPROVED:

C. GREG HINES, Mayor

Attest:

JESSICA RUSH, City Clerk

Requested by: Donna Johnston, CDBG Administrator
Prepared by: John M. Pesek, Staff Attorney
For Consideration by: Finance Committee

RESOLUTION NO. R21-_____

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO ACCEPT A 2021 COVID-19 COMMUNITY DEVELOPMENT BLOCK GRANT IN THE AMOUNT OF THREE HUNDRED FIFTY SIX THOUSAND EIGHT HUNDRED DOLLARS (\$356,800.00); AMENDING THE CITY OF ROGERS' 2021 BUDGET TO RECOGNIZE REVENUE IN THAT AMOUNT INTO ACCOUNT #342-42-45801 PROGRAM FUNDING COVID; APPROPRIATING THAT SAME AMOUNT TO EXPENSE ACCOUNT #342-42-70294 PUBLIC SERVICE PROJECTS COVID AND EXPENSE ACCOUNT #342-42-79011 PUBLIC FACILITY PROJECTS COVID; AND FOR OTHER PURPOSES

WHEREAS, the City has received federal funding to its Community Development Block Grant through the CARES Act legislation and needs to appropriate that money to the appropriate accounts.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ROGERS, ARKANSAS THAT:

Section 1: The Mayor and City Clerk are hereby authorized to accept a 2021 COVID-19 Community Development Block Grant from the U. S. Department of Housing and Urban Development in the amount of three hundred fifty six thousand eight hundred dollars (\$356,800.00).

Section 2: The City of Rogers' 2021 Budget is hereby amended to recognize grant funds in the amount of three hundred fifty six thousand eight hundred dollars (\$356,800) into Account #342-42-45801 Program Funding COVID.

Section 3: The City of Rogers' 2021 Budget is further amended to appropriate three hundred sixteen thousand eight dollars (\$316,800.00) of said three hundred fifty six thousand eight hundred dollars (\$356,800.00) into Account #342-42-70294 Public Service Projects COVID and the remaining forty thousand dollars into Account #342-42-79011 Public Facility Projects COVID.

Section 4: Severability Provision: If any part of this Resolution is held invalid, the remainder of this Resolution shall continue in effect as if such invalid portion never existed.

Section 5: Repeal of Conflicting Resolutions: All ordinances, resolutions, or orders of the City Council, or parts of the same, in conflict with this Resolution are repealed to the extent of such conflict.

RESOLVED this _____ day of _____, 2021.

C. GREG HINES, Mayor

ATTEST:

JESSICA RUSH, City Clerk

Requested by: Donna Johnston, CDBG Administrator
Prepared by: John M. Peek, Staff Attorney
For Consideration By: Finance Committee